Syllabus

**Work Based Learning Course**

**Syllabus, Rules, and Expectations**

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| **Instructor**  **Room #** | Mrs. Brooks  104 | **E-mail**  **Phone #** | brookti@boe.richmond.k12.ga.us  706-760-4148 |

Planning Period: Mon- Friday 6th period from 12:30- 1:15pm

Course Description:

**Work based Learning** is an educational strategy that provides students with real-life work experiences where they can apply academic and technical skills and develop their employability.

**Students** **are highly encouraged** **to participate in FCCLA** which provides community service and leadership activities through opportunity to apply essential standards and workplace readiness skills through authentic experiences. 

**Grading**

**Richmond County School System Grading:**

A = 90% - 100%    B = 80% - 89%C = 75% - 79%D = 70% - 74%F = 69%-60%

**Course** **weights are as follows:**

**Minor 60% (labs, class assignments, bell ringers, quizzes)**

**Major 40% (Projects/Test) Final Exam 10%**

**Grade Recovery** given with exceptions and prompt communication from parent with valid reason.

**Late Work Policy** All missed assignments have a grace period of 3 days after the due date.

**Make up Wor**k due 5 days within returning from illness, death in family and /or accident.

**MATERIALS NEEDED FOR CLASS**      Laptop pen/pencil paper

**Classroom Non- negotiables**

**Do not have both earbuds in ear     No Cursing/ Vogue language**

**No sitting on table     No sleeping**

**Class Learning Objectives**

The following learning objectives are learned:

1. HUM-FNW-1 Demonstrate employability skills required by business and industry
2. Examine how related student organizations are integral parts of career and technology  
   education courses through leadership development, school and community service projects, and competitive events.

**STUDENT OBLIGATIONS**

1. Must maintain employment at all times.
2. Must find employment by August 25th of school or will be removed.
3. If resign or quit, you have 2 weeks to get hired or drop the course
4. Must turn in time sheets and check stubs by the 8th of each month.
5. Must attend in person lessons once a month. Schedule is known in advance.
6. Must complete 4 assignments a month in Canvas. Assignments can include attending job fairs, career exploration, etc.
7. Must work at least 10 hours a week.
8. Communicate immediately regarding any issues or concerns.

Date\_\_\_\_\_\_\_\_\_\_\_\_ your phone: \_\_\_\_\_\_\_\_\_\_ Parent # \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Print Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Print & Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_